

## **PEN INTERNATIONAL**

### **RESEARCH & CAMPAIGNS ASSISTANT – TURKEY**

(January 2012)

We are currently looking for a volunteer/intern to work with the Programme Director of PEN's Writers in Prison Committee on Turkey, a country of special concern to us. Under the supervision of the Program Director, the tasks include:

- Information gathering from on cases of attacks on writers and journalists in Turkey
- Drafting alerts, statements and other materials on Turkish free expression issues as they arise
- Maintaining PEN's caselist recording instances of these attacks
- Keeping our our website and social networks updated

#### **Candidates for this post should:**

- Be available for two days a week for a minimum period of three months, preferably longer (days to be negotiated)
- Knowledge of Turkish issues, specifically relating to freedom of expression and human rights
- Have fluent written and spoken English
- Be a Turkish speaker
- Have strong research and writing skills and analytical ability
- Maintain impartiality and neutrality on political and other issues that arise in the course of our work
- Have an interest in literary issues
- Have some experience of a team working in an office environment

#### **Successful volunteers at the WiPC have gained:**

- Experience in working for a small human rights membership organisation
- Improved administrative and office skills
- An ability to understand the complex issues inherent in human rights work alongside the importance of impartiality, confidentiality and sensitivity when working in all aspects of this field
- Experience of writing alerts and other material to tight deadlines and aimed at specific audiences

Volunteers are selected after a brief interview. A trial period of one month will be required after which either side can reconsider the decision to continue.

This is an unpaid post. PEN will cover travel costs within reason, as well as contribute to lunches.

The volunteer will work at the International PEN headquarters, based in Central London in High Holborn. Office hours are 10am-6pm.

**Deadline: 5 February 2012**

*To apply send your CV and a brief letter outlining your reasons for applying and skills you can bring to the post to Sara Whyatt at the Writers in Prison Committee London Office: PEN International, Brownlow House, 50/51 High Holborn, London WC1V 6ER UK Tel: + 44 (0) 20 7405 0338 Fax: + 44 (0) 20 7405 0339 e-mail: [sara.whyatt@pen-international.org](mailto:sara.whyatt@pen-international.org)*